



*Kristin's Comfy Couch*

## **E-mail Communications with Kristin Perry, MA, MFT**

**Please read the following disclosures about communicating with Kristin Perry, MA, MFT using email:**

- \* E-mail is a non-secure and non-confidential form of communication. Hackers and unauthorized users can also attempt to access emails through malicious software such as spyware or a virus that may be located on your computer unbeknownst to you.
- \* Many people still feel comfortable communicating via e-mail because they have installed firewalls or other programs designed to detect spyware, viruses, or other dangerous software. However, there is no guarantee that such programs will always be effective.
- \* Sent and received e-mails are stored on both Kristin Perry, MA, MFT's and your computer until deleted. Kristin Perry, MA, MFT may or may not delete such e-mails. Generally, mundane e-mails will be deleted while other more substantive e-mails may be kept or printed and put in your file for record keeping purposes. Any such saved e-mails will be kept in a password-protected account that only Kristin Perry, MA, MFT has access to.
- \* In addition, whenever you send an e-mail, it is stored in cyberspace and the authorities can access these e-mails under various circumstances – this is due to the nature in which e-mail is transmitted using the internet and other services or networks. For more information on this, please contact your Internet Service Provider or e-mail service.

Kristin Perry, MA, MFT will use e-mail to respond to e-mails that you send her. If you request that your billing statement be e-mailed to you, she will do so.

As a rule, Kristin Perry, MA, MFT does not conduct any therapy via e-mail. However, she may use e-mail to handle certain questions or issues that pertain to therapy and related content, if they can be easily and simply handled by that means. At her discretion, she may also choose to refrain from using e-mail communication for therapeutic reasons.

**By signing below, I agree that I understand the disclosures listed above regarding communicating with Kristin Perry, MA, MFT using e-mail. I also agree that if I send an e-mail to her and request a response via email, that I am willing to accept the above-stated risks:**

**If you do not want to correspond via e-mail, do not sign your name, instead write "Declined."**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

